

Privacy Policy

Purpose

The purpose of this Privacy Policy is to outline how Perth Commercial Laundry collects, uses, protects, and manages personal information. We are committed to safeguarding the privacy of our clients, employees, and partners in compliance with applicable privacy laws and regulations. This policy ensures transparency in our data handling practices and reinforces our commitment to responsible data management.

Scope

This policy applies to all employees, contractors, and partners of Perth Commercial Laundry. It covers all personal information collected through our operations, including client and employee data, both online and offline. The policy also extends to any third parties that may handle personal information on our behalf.

Principles

Perth Commercial Laundry adheres to the following principles regarding privacy and data protection:

- **Transparency:** We are open about the types of personal information we collect, how it is used, and who it is shared with.
- **Purpose Limitation:** We collect personal information only for specific, legitimate purposes and do not use it in a manner that is incompatible with those purposes.
- **Data Minimization:** We only collect personal information that is necessary for our operations and services.
- **Accuracy:** We take reasonable steps to ensure that personal information is accurate, complete, and up to date.
- **Security:** We implement appropriate technical and organizational measures to protect personal information from unauthorized access, loss, or misuse.
- **User Rights:** We respect individuals' rights regarding their personal information, including access, correction, and deletion requests.

Objectives

The objectives of this Privacy Policy are to:

- Ensure compliance with applicable privacy laws and regulations.
- Protect the personal information of clients, employees, and partners from unauthorized access or misuse.
- Promote a culture of privacy awareness within the organization.
- Build and maintain trust with our clients and stakeholders through responsible data management.

Strategies

To achieve our privacy objectives, Perth Commercial Laundry will implement the following strategies:

- **Data Collection Practices:** Clearly communicate what personal information is collected, how it is used, and obtain consent where required.
- **Training and Awareness:** Provide regular training to employees on privacy practices, data protection, and the importance of safeguarding personal information.
- **Data Access and Security:** Establish secure systems for storing and accessing personal information, with strict access controls in place.
- **Review and Monitoring:** Regularly review and update our privacy practices to ensure compliance with evolving legal requirements and best practices.
- **Incident Response:** Develop and maintain procedures for responding to data breaches or privacy incidents to minimize harm and ensure proper notification as required by law.